

TRADE SITE APPLICATION – 14th & 15th APRIL 2026

Business Name _____

ABN

Main contact person _____

eMail _____

Telephone

Type of goods/service offered _____

Mandatory \$20 million Public Liability Insurance

Certificate of Currency provided:

YES

☐

Insurance

Company _____

Policy Number _____

A current Food Handler Certificate must be provided for all stalls intending to prepare and sell food.

Food Handler Certificate provided:

YES

☐

Pricing Schedule

All site prices quoted are for 2 days of Show. \$50 non-refundable deposit required to secure site.
DO NOT pay any money until application is approved and invoice issued.

TRADE SITES (includes travelling food vendors)

- | | |
|---|-----------------|
| <input type="checkbox"/> 3m x 3m – Inside Pavilion | \$150 |
| <input type="checkbox"/> 6m x 3m – Inside Pavilion | \$270 |
| <input type="checkbox"/> 3m x 3m – Opposite & front of pavilion | \$420 |
| <input type="checkbox"/> 6m x 3m – Opposite & front of pavilion | \$650 |
| <input type="checkbox"/> Undercover carport | \$340 |
| <input type="checkbox"/> 3m x 3m – Showbag Alley | \$400 |
| <input type="checkbox"/> 6m x 3m – Showbag Alley | \$600 |
| <input type="checkbox"/> Food site Eastern side of arena
Length of Van/Trailer _____ | \$50/m frontage |
| <input type="checkbox"/> 6m x 3m – Eastern side of arena | \$200 |
| <input type="checkbox"/> Non-standard size – by negotiation
(Maximum 10m Deep) | \$50/m frontage |

FOOD SITES (showground fixtures)

- | | |
|--|---------|
| <input type="checkbox"/> Dining Hall (FILLED) | \$1,300 |
| <input type="checkbox"/> Canteen (Tuesday and Wednesday) | \$1,300 |
| <input type="checkbox"/> BBQ (FILLED) | \$750 |
| <input type="checkbox"/> Main Hall – Kitchen (FILLED) | \$450 |
| <input type="checkbox"/> Norco Hut (FILLED) | \$350 |
| <input type="checkbox"/> Food Site front of Hall/Office | \$750 |

CAMPING 2 people – \$30/night

☐

nights

Additional persons \$15/person/night

☐

persons

TOTAL CAMPING

\$

Power to trade sites available as an optional extra –
\$30 – Power required: ☐ YES ☐ NO

Applications to be received by Kempsey Show by 5pm, 31st January 2026

An invoice for payment will be issued once approval of your application is granted.
Approval will not be given unless Public Liability Insurance certificate is provided.

POSITIONS ARE NOT GUARANTEED

Trade & Food Site Terms and Conditions

- 1) \$50 deposit required to secure site once approval has been granted. This deposit is non-refundable in the event of change of mind or no-shows.
- 2) All required certificates and fees including trade site fee, deposits required, and camping fees if applicable, must be provided and/or paid in full prior to commencing set-up of the trade stall.
- 3) Power to trade sites is an optional extra and is available at a cost of \$30.
- 4) All trade and food sites **must** be operated 8am to 8pm as a minimum on both days of the Show.
- 5) 3 gate passes (wristbands) per site. Wrist bands **must** be worn at all times. Additional staff wristbands can be purchased for half price upon request. Limitation of number of additional wristbands is at the discretion of the Show Committee or designated Director.
- 6) Show policy is **no wristband = no entry**. Anyone without a wristband will be escorted from the Showground. Re-entry will require purchase of a wristband at full price.
- 7) Stall holders are not permitted to conduct raffles at the Kempsey Show. Raffle definition: A raffle is a type of lottery in which people purchase tickets to enter, and prizes are awarded to the holders of the winning tickets. A giveaway, also known as a sweepstakes, is a type of contest where participants enter to win a prize by submitting an entry, usually in the form of contact information.
- 8) A cleaning bond of \$100 is to be lodged by all Food Site operators. The bond is refundable after inspection by the operator and a Show Society Director deems the site acceptable.
- 9) All site operators must operate and display their goods within the confines of the site to which they have been allocated. Any contravention of this condition will result in the automatic cancellation of the right to occupy the space and the operators trading activities will cease immediately without recourse to refund of fees paid.
- 10) No site holder shall obstruct the use of any firefighting equipment or electrical switchboards and must always maintain free access to such equipment.
- 11) No site holder shall block any internal roadways nor in any way obstruct the uninhibited access of any emergency services vehicle or crew.
- 12) All site operators are responsible for the removal of rubbish from their sites; failure to do so will result in forfeiture of any cleaning deposit lodged.
- 13) All site operators intending to bring electrical equipment into the Showground **must** ensure that all such equipment is fitted with earth leakage circuit breakers and that all electrical leads, power-boards, tools, and appliances have been inspected and tagged by a licenced electrical or test & tag contractor. Tagging must be within date i.e. no more than 12 months old. This is an essential requirement to protect your safety and the safety of fellow site operators, and members of the public. It is a requirement of the Work Health & Safety Act 2011.
- 14) Damage caused to the Showground buildings, fittings and fixtures, for example but not limited to electrical fittings, waterlines, must be repaired by the site operator. Failure to comply may invoke the Committee's right to refuse future participation at Kempsey Shows and may result in referral to AgShows NSW for further action and sanctions.
- 15) Camp site costs are not included in trade site fees – additional costs are payable.
 - (a) **Camping fees** - \$30 per night (up to 2 people) plus \$15 per night for each additional person
 - (b) Stall holders who are camping at the Showground **must** camp within the designated camping area.
 - (c) Vehicles are to be parked at the camp site **NOT** at the trade site.
- 16) Kempsey Show accepts no liability for damages to exhibits by loss, vandalism, theft, fire, storm, water inundation, strikes, riots, or any other cause whatsoever.

I and my employees, helpers, and agents shall observe and be bound by the Kempsey Show Trade & Food Site Terms & Conditions as detailed above.

Name of applicant:

Signature:

Date: ____/____/____

PAYMENT DETAILS – all trade sites must be PAID FOR IN FULL prior to set-up (no exceptions!)

DO NOT make payment now. Payment details are provided on our invoice, which will be sent on acceptance.

OFFICE USE ONLY	Invoice number _____ issued ____/____/____ due ____/____/____	
	Deposit \$50 paid - ____/____/____ Cash/EFT/Card	Allocated site # _____
Balance due: \$	Balance paid ____/____/____ Cash/EFT/Card	